

CALL TO ORDER: The Addison Town Board meeting was called to order at 7:47 p.m. immediately following the Allenton Sanitary District meeting. The meeting notice was read. This meeting has been properly noticed.

ROLL CALL: Members present: Chairman Bob Bingen: Supervisors; Ron Hefter, Jeff Infalt, Gary Karnitz, Dan Wolf, Treasurer, Jill Fieweger and Clerk, Wendy Fairbanks. Town of Addison Department of Public Works Supervisor Glen Fieweger, Washington County Supervisor John Schodron and 11 other people who were present at the meeting.

ADOPTION OF AGENDA: Motion by Infalt to adopt the agenda as presented. Seconded by Karnitz. Motion carried unanimously.

APPROVAL OF MINUTES: Motion by Wolf to approve the Addison Town Board meeting minutes for August 17, 2023, as presented. Seconded by Infalt. Motion carried unanimously.

REVIEW OF BILLS AND AUTHORIZATION OF PAYMENT: Check numbers #23881 through #23943 and electronic payments in the amount of \$63,390.79 were approved for payment. Motion by Karnitz, seconded by Wolf. Motion carried unanimously. Check # 23888 was questioned. This is accident insurance that is paid back to the Town by the employee.

TREASURER'S REPORT: Motion by Hefter to approve the Treasurer's Report for the month of August 2023 as presented. Seconded by Infalt. Motion carried unanimously.

WASHINGTON COUNTY SHERIFF'S DEPT. REPORT, LIAISON DILLON GLAMANN: Deputy Dillon Glamann was not present at the meeting.

OPERATOR'S LICENSE: An application for a new and provisional operator's license for Jodi Kulis at Candy's Pub was submitted. Kulis has her Server Certificate. Motion by Infalt to approve the license, seconded by Wolf. Motion carried unanimously.

CONSIDERATION OF CREDIT CARD PROCESSING: Fieweger explained the details for processing credit card transactions thru the company Government Window at the Sanitary District Meeting. The service would be free to the Town and any service charges are paid by the customer. Karnitz made a motion to start using Government Window for credit card processing. Seconded by Hefter. Motion carried unanimously.

REVIEW OF PROPERTY INSURANCE DEDUCTIBLE: Fairbanks explained that the Horton Liability Insurance premium amount could be reduced by increasing the deductible on the policy. Infalt made a motion to increase the deductible from \$500.00 to \$1,000.00 to reduce the premium. Seconded by Karnitz. There will be a cost savings of \$127.00. Motion carried unanimously.

REVIEW OF 2024 RECYCLING GRANT APPLICATION: The recycling grant application has been completed for the 2024 application. In 2023 there were contractual fuel surcharges attached to the cost due to the high price of diesel fuel. The grant application total for 2024 is \$63,667.00. The majority of the total is attributed to the cost of curbside pick-up and the fuel surcharge. The amount of recycling weights collected from January 1, 2023, to June 30, 2023 is over 138 tons. The year-end total should be higher than it was in 2022.

REVIEW OF IT COST SHARING INTERVIEW: Fairbanks shared information about her meeting with Dave Barber and Joel Woppert from Washington County IT Department. Inventory was taken of the Town's current services provided by 3Fold IT. A resolution will need to be passed by the Board to allow Washington County to provide security, network configuration, endpoint and server configuration, and help desk support. The County would invoice the Town and then show a credit that would come from County Sales Tax funds. The Town would be responsible for any computer purchases and software licenses. A Personal Service Agreement will need to be drafted by the County Attorney based on further discussion. This would need to be approved by the County Board. Approximate time line to begin the process would be end of October. Karnitz stated he thought using the County's purchase power might help the Town get better pricing on computer in the future. Fairbanks stated the County is working with Kewaskum at this time and the Town will hear from the County when they are ready to move forward. County Supervisor John Schodron was present and confirmed the process was in its infancy stage. Cancellation of the current IT contract was noted as being 30 days.

CONSIDERATION OF LAND PURCHASE FROM THE STATE OF WISCONSIN: Bingen reviewed the idea of adding a cold storage building in the area of the salt shed. He received a report from the State with an appraisal value on the .52 acres of land for \$17,000.00, based on square footage. Bingen stated he was able to negotiate the price down to \$12,750.00. Infalt stated he felt the cost would not go down in the future and made a motion to purchase the property from the state. Hefter seconded. Wolf voted against the purchase. Motion carried 4 to 1.

REVIEW OF D.U.E. CALCULATIONS: Bingen explained that he talked with the attorney and Mark Brown at Associated Appraisal to get numbers for the D.U.E calculations. The calculations are based on building square footage not assessed value and will determine charges for fire services to residential, commercial, school and church buildings. Bingen stated there are problems with larger buildings and getting true numbers. It is hoped to get these numbers in time to get the DUE special charges on the tax bills for this year. He stated the Town will need to do a 1-year extension on the fire contract for St. Lawrence Fire Company.

DISCUSSION OF EQUIPMENT STORAGE BUILDING: Bingen stated he had gotten two bids from contractors for a cold storage building. One bid was very high, and the other bid for a 60 x 100 ft building was \$368,000.00. This would not include any electrical, HVAC, or plumbing.

CONSIDERATION OF LEGAL ACTION ON ROBB AND KATHLEEN ROELL, 6961 HWY 175, ALLENTON, WI 53002: Robb Roell was present at the meeting. He stated that the trailer was taken down. The frame is still there, and he will be trying to sell it. The sides and other parts of the trailer are on a pile to be recycled. Roell did not give a date of when that would be removed. He stated he is still looking for fencing but it is hard to find and expensive. Roell was informed that the house was in violation of the building code because it did not have siding on the whole house. There was discussion about the length of time Roell has had to get the property cleaned up and Hefter made a motion to consult the lawyer about legal action. Karnitz seconded. Motion carried unanimously. Bingen stated he will take pictures of the property and contact the lawyer.

CONSIDERATION OF CSM – STOFFEL TRUST, 5694 MILE RD. SEC. 23: Dan & Cheri Stoffel were present for the meeting. The Plan Commission has reviewed and recommends approval of this CSM. Motion by Wolf to approve the CSM as presented. Seconded by Karnitz. Motion carried unanimously.

CONSIDERATION OF CSM – CAROLINE STOFFEL, PARCEL T1-0566, SEC. 23: Caroline Stoffel was present for the meeting. The Plan Commission has reviewed and recommends approval of this CSM. Motion by Karnitz to approve the CSM as presented. Seconded by Hefter. Motion carried unanimously.

WASHINGTON COUNTY SUPERVISOR REPORT: County Supervisor John Schodron was present at the meeting. He presented a map and stated the County Board will be voting to open county roads shown on the map for ATV use. He talked about the Department of Public Works doing crack sealing yet this year. Schodron then talked about Shared Service dollars up for approval on the County budget in the amount of \$3 million dollars. The County has been talking about trying to get more manpower and equipment for the Fire Departments. Schodron asked if there were other areas of cost sharing he could take to the County Board meetings. Bingen mentioned Property Assessment and Board of Review at the County level. The discussion also went to the County doing crack filling as a shared service and that the County would get better pricing on materials. Schodron stated he would like to see his district get money from the County Cost Sharing Project.

ALLENTON FIRE DEPARTMENT REPORT, LIAISON LT. GLEN FIEWEGER: Lt. Glen Fieweger of the Allenton Fire Dept. presented the monthly Fire Report for August. He stated there were 23 calls in the Town of Addison and explained the types of calls. He reviewed the various training and activities the fire department took part in during the month. Wolf mentioned the Fire Department tour of the Sanitary District. The tour will help the Fire Department put together a pre-incident plan in case they have a call there.

DEPARTMENT OF PUBLIC WORKS REPORT: DPW Supervisor Glen Fieweger reported that the culvert on St. Anthony Rd was done. Lights were installed at the Community Sign, Fieweger stated they could be adjusted to be brighter. A sensor was replaced on one of the faucets in the ladies bathroom because the water didn't shut off. Fieweger also fabricated a new gas pedal on the Cat Loader because the replacement part was very expensive. The Concession Stand has been winterized and dandelions were sprayed for the year. The cross-conveyor chain on Truck #9 was replaced. A load of gravel was needed on Westview Rd. and cold patch was added to potholes. Fieweger stated he would like to put a load of gravel on Beaver Dam Rd west of Hwy 175 to support the road. The Board agreed. The Bridge at Riveredge park also needs to be stained. The LRIP schedule was also discussed and someone from the Board will be at the meeting in October.

CONSIDERATION OF RESOLUTION NO. 2023-03 REGARDING WASHINGTON COUNTY BRIDGE/CULVERT FUNDING FOR CULVERT REPLACEMENT: The resolution was read aloud and discussed by the Board. The work will be completed in 2024. Motion was made by Hefter to approve Resolution No. 2023-03 "Petitioning Washington County for Culvert Repair Funding". Second by Infalt. Motion was carried.

CONSIDERATION OF E-RECYCLING SERVICES WITH COM2 RECYCLING SOLUTIONS: Fairbanks presented information about electronic recycling with Com2 Recycling Solutions. The service

would be free to the Town and the company would collect unwanted electronic devices from residents at a Saturday event. The option was also presented to have a collection bin in the shop so residents could drop off items during scheduled times. A three-year agreement was presented outlining the services and responsibilities of the agreement, with a start date of October 1, 2023. Karnitz made a motion to accept the 3-year agreement with Com2 Recycling Solutions to collect electronic waste in the Town of Addison. Seconded by Infalt. Motion carried unanimously.

COMMUNICATIONS: Clerk Fairbanks reported a concern submitted on the website regarding an emergency tornado siren on the east side of the Town. She stated she called the resident back and left a message with information that was listed on the Washington County Sheriff's website. This advised using TV, Radio, or a NOAA weather radio. Infalt inquired about fixing the mower. DPW is waiting for repairs to be done.

PUBLIC COMMENTS: There was one student at the meeting who stated he had no comment.

ADJOURNMENT: Motion by Karnitz to adjourn. Seconded by Hefter. Motion carried to adjourn the meeting at 8:09 p.m.

Wendy Fairbanks, Clerk
Town of Addison